SOCIAL WORK & INTERNATIONAL AFFAIRS: HUMAN RIGHTS
JUNE 30 – AUGUST 3, 2019
PRAGUE, CZECH REPUBLIC
PR03-6-19
# TABLE OF CONTENTS

<table>
<thead>
<tr>
<th>Section</th>
<th>Pages</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>IMPORTANT CONTACTS</strong></td>
<td>1</td>
</tr>
<tr>
<td><strong>ACADEMICS</strong></td>
<td>2</td>
</tr>
<tr>
<td>ACADEMIC MATTERS</td>
<td></td>
</tr>
<tr>
<td>FSU ENHANCEMENT PROGRAMS RELATED TO STUDY ABROAD</td>
<td></td>
</tr>
<tr>
<td>TUTORING RESOURCES</td>
<td></td>
</tr>
<tr>
<td>STUDENT DISABILITY RESOURCE CENTER</td>
<td></td>
</tr>
<tr>
<td><strong>BEFORE DEPARTURE AND PROGRAM SPECIFICS</strong></td>
<td>3-6</td>
</tr>
<tr>
<td>PASSPORT</td>
<td></td>
</tr>
<tr>
<td>VISA REQUIREMENTS</td>
<td></td>
</tr>
<tr>
<td>FLIGHT INFORMATION</td>
<td></td>
</tr>
<tr>
<td>IN TRANSIT</td>
<td></td>
</tr>
<tr>
<td>ARRIVING IN Czech Republic</td>
<td></td>
</tr>
<tr>
<td>HOUSING</td>
<td></td>
</tr>
<tr>
<td>TRANSPORTATION</td>
<td></td>
</tr>
<tr>
<td>PERSONAL TRAVEL</td>
<td></td>
</tr>
<tr>
<td>CLIMATE AND PACKING</td>
<td></td>
</tr>
<tr>
<td><strong>COMMUNICATION AND ELECTRONICS</strong></td>
<td>7</td>
</tr>
<tr>
<td>MAIL</td>
<td></td>
</tr>
<tr>
<td>CELL PHONES AND COMMUNICATION</td>
<td></td>
</tr>
<tr>
<td>COMPUTERS</td>
<td></td>
</tr>
<tr>
<td><strong>CURRENCY AND BANKING</strong></td>
<td>8</td>
</tr>
<tr>
<td>EXPENSES</td>
<td></td>
</tr>
<tr>
<td>CURRENCY</td>
<td></td>
</tr>
<tr>
<td>BANKING</td>
<td></td>
</tr>
<tr>
<td><strong>HEALTH</strong></td>
<td>9</td>
</tr>
<tr>
<td>INOCULATIONS/MEDICAL CONCERNS</td>
<td></td>
</tr>
<tr>
<td>ALCOHOL AWARENESS AND ILLEGAL DRUGS</td>
<td></td>
</tr>
<tr>
<td><strong>POLICIES AND SAFETY</strong></td>
<td>10</td>
</tr>
<tr>
<td>RULES, POLICIES AND PROCEDURES</td>
<td></td>
</tr>
<tr>
<td>SAFETY AND SECURITY</td>
<td></td>
</tr>
<tr>
<td><strong>TIPS AND RESOURCES</strong></td>
<td>11</td>
</tr>
<tr>
<td>TIPS FROM STUDENTS ON WHAT YOU SHOULD KNOW</td>
<td></td>
</tr>
<tr>
<td>ONLINE RESOURCES</td>
<td></td>
</tr>
<tr>
<td>SUGGESTED READING</td>
<td></td>
</tr>
</tbody>
</table>
IMPORTANT CONTACTS

INTERNATIONAL PROGRAMS OFFICE
A5500 University Center
282 Champions Way
P.O. Box 3062420
Florida State University
Tallahassee, Florida 32306-2420

PHONE 850.644.3272
       1.800.374.8581
       850.644.8817
       850.645.4659

EMAIL IP-Info@fsu.edu
WEBSITE international.fsu.edu

HOURS 8:00a.m. to 5:00p.m. EST, Monday - Friday

HOUSING
TBD – you will receive additional information via email when the housing accommodations are finalized.

PROGRAM LEADERS AND STAFF CONTACTS

Dr. Neil Abell, Co-Program Leader
Email: nabell@fsu.edu
Office Phone: 850-644-9753
Office Location: UCC3409

Dr. Na'ama Nagar, Co-Program Leader
Email: nnagar@fsu.edu
Office Location: BEL545

Eva Illinerova, Prague Facilitator
Phone: 011 420 739 00 22 33
Email: eva@ecce-prague.com
Website: www.ecce-prague.com

U.S. EMBASSY
Tržiště 15
118 01 Praha 1 - Malá Strana
Czech Republic

PHONE 011 420 257 022 000
WEBSITE https://cz.usembassy.gov

INTERNATIONAL CALLS
Making international calls from the U.S. to the Czech Republic: First dial “011” (for international call), followed by “420” (the country code), then the specific area code (dropping the first zero) and location number.

Time Differences: Time in the Czech Republic is six hours ahead of Eastern Standard Time and nine hours ahead of Pacific Standard Time
ACADEMIC MATTERS
This program is first and foremost an academic one, so you should be prepared to invest as much time, effort and thought into your coursework as you do on your home campus. Since classes are small, you will have more interaction with your fellow students and with faculty than you have on main campus. There will be a greater emphasis on participation in class discussions. This means you must be prepared to maintain a high level of performance by being an active and committed participant in your class.

FSU ENHANCEMENT PROGRAMS RELATED TO STUDY ABROAD
FSU students are encouraged to get involved with the Garnet and Gold Scholar Society and the Global Citizenship Certificate program. These two resources provide special recognition as global-ready graduates.

The Garnet and Gold Scholar Society program facilitates involvement and recognizes the engaged, well-rounded student who excels within and beyond the classroom in the areas of Leadership, Internship, Service, International, and Research. A student who has met the criteria in three of the five areas is eligible for consideration. All study abroad programs organized through the International Programs Office qualify for the International Area. Visit http://garnetandgoldscholar.fsu.edu/ or email GarnetandGoldProgram@fsu.edu to learn more.

The Global Citizenship Certificate program helps undergraduate students develop invaluable cross-cultural skills and global competencies needed to be a global-ready graduate. Students who enroll in the certificate take 2 required courses, Global Perspectives and Global Citizenship, and 2 electives. Both required courses count toward FSU Liberal Studies X, E-series, and writing requirements. In addition, students participate in 8 intercultural events on campus and a sustained international experience abroad, which you are about to complete! Enroll in the Global Citizenship Certificate before you study abroad to ensure your experience counts toward the certificate. Visit cge.fsu.edu/globalcitizen or contact an advisor at globalcitizen@fsu.edu to learn more.

TUTORING RESOURCES
There are a number of tutoring resources available at Florida State University to assist you academically, both in Tallahassee and abroad. Online tutors are available through the following programs:

- **Reading & Writing Center (RWC)**
  [http://wr.english.fsu.edu/Reading-Writing-Center/RWC-Online](http://wr.english.fsu.edu/Reading-Writing-Center/RWC-Online)

- **Academic Center for Excellence (ACE)**
  [http://ace.fsu.edu/](http://ace.fsu.edu/)

- **University Libraries: Office of Distance Library Services**
  [https://www.lib.fsu.edu/department/distance-learning](https://www.lib.fsu.edu/department/distance-learning)

STUDENT DISABILITY RESOURCE CENTER (SDRC)
SDRC provides reasonable and appropriate accommodations for students with documented disabilities. Documented disabilities and accommodations vary in nature, and though the Americans with Disabilities Act and Section 504 of the Rehabilitation Act of 1973 do not apply extraterritorially, we do our best to accommodate our students. If you anticipate needing to request accommodations for a documented disability, please schedule an appointment with the SDRC by calling 850-644-9566 (Voice) or 850-644-8504 (TDD) and provide appropriate information on your Special Needs form. For more information, visit [http://dos.fsu.edu/sdrc](http://dos.fsu.edu/sdrc).
VISA REQUIREMENTS FOR U.S. CITIZENS

Passport: You must hold a U.S. passport that is valid for at least 6 months beyond your return from the Czech Republic.

Copy of Passport Pages: After you receive your passport, make several photocopies of the pages that contain the issue date, your signature, and your photograph. Leave one copy at home with your family, send one copy to our Tallahassee office, and take another copy with you in case your passport is lost or stolen. Carry a copy separate from your passport when you are traveling.

Visa Instructions: No visa is required for U.S. citizens to enter the Czech Republic or Germany. A valid passport is required.

VISA REQUIREMENTS FOR NON U.S. CITIZENS AND U.S. CITIZENS LIVING ABROAD:

If you are a non-U.S. citizen or U.S. citizen living abroad, contact an International Programs' Immigration Specialist at IP-Visas@fsu.edu. You may be required to apply for a visa on your own or you may have additional visa requirements and expenses.

All visa information is correct at the time of publication, but terms, fees, and guidelines are subject to change without notice.
**FLIGHT INFORMATION**

There is no group flight for this program and your Program Fee does not include airfare. **Traveling on a one-way ticket may not be allowed due to airline restrictions. Please check with your airlines before purchasing a one-way ticket.**

You should make arrangements to arrive in Prague on the start date of your program, **June 30, 2019** and depart Prague no earlier than the end date of your program, **August 3, 2019**. You will most likely need to depart the United States one day before the program’s start date, June 29, in order to arrive on time. All orientation/welcome activities that take place upon arrival are mandatory.

Once you have completed your travel arrangements, all students must email their flight arrangements to the IP Office (ip-info@fsu.edu). We must have your flight arrangements to share with the staff in Prague to ensure everyone has a seat for the group pick-ups.

Your housing will not be available until the official check-in day of the program, **June 30, 2019**. If you arrive earlier, you will need to look for accommodations in town for the extra nights.

You must check out of program housing on the morning of the last day of your program, **August 3, 2019**. You will be responsible for getting yourself to the airport in time for your departure. After your official check out date of the program, you will need to book other accommodations if you are extending your stay.

You may want to consider purchasing travel insurance when booking your flight. Travel insurance typically covers flight cancellation fees, lost luggage or other losses incurred while traveling, etc. Speak with your airline for more information.

If your flight is canceled, delayed, or you miss a connection on your way to your study abroad location, contact the International Programs staff via email or phone.

**ARRIVING IN CZECH REPUBLIC**

The FSU student housing is not on the usual airport-to-downtown minibus run; therefore, it is important that your first transfer to the housing be arranged through FSU IP and the Program Leaders. A group pick up from the Prague International Airport is scheduled for **June 30, 2019**. Specific arrangements will be provided once we receive everyone’s flight itinerary. An FSU International Programs representative will be waiting outside of the baggage claim area and will direct you to the bus.

**HOUSING**

Students will be housed in an apartment building within subway transportation to the classroom location. Housing is not available before the start of the program. Please keep in mind that housing in Prague does not offer air conditioning; however, fans will be available. The housing address will be provided at a later time.

Rooming assignments and locations will be made based on a combination of factors such as type of program, housing preference form, and special needs form. Roommate assignments will be communicated upon arrival and cannot be changed.

During your on-site orientation, you will be advised of the Housing Rules & Regulations. Violation of any of the housing policies is grounds for dismissal. For contractual details about your program housing, rules, and regulations for your specific program, please refer to the FSU International Programs Contractual Agreement and the Housing Terms and Conditions.

You are required to sign the FSU International Programs Contractual Agreement as it outlines your contractual obligations as a participant on our program.

**CLASSROOMS**

You will be attending classes on the campus/facilities of Charles University in Prague. For more information, visit: [http://www.ff.cuni.cz/FF-7614.html](http://www.ff.cuni.cz/FF-7614.html)

The address is:
Department of Social Work
Faculty of Arts and Philosophy
Charles University in Prague
U Kříže 8
150 00, Prague 5

TRANSPORTATION IN PRAGUE
The Public Transport Network covers the whole city of Prague and includes trams, city buses, and the metro (subway). The compact historical centre is best appreciated on foot. You will be given a travel pass good for all public transport services. While the metro shuts down at midnight, the trams run all night.

Taxi fares in Prague were deregulated. There is no fixed charge. Passengers should determine the fare to be charged and agree on it before beginning a taxi ride.

Caution: Prague’s taxi drivers have a very bad reputation. If you have a choice, never take a taxi waiting at obvious tourist locations – you may be taken advantage of and charged a higher price because you are known to be a tourist. You should always call for a cab. FSU staff in Prague can provide names of reputable taxi companies if one is required.

THE CZECH LANGUAGE
The Czech language can be intimidating. Americans find it hard to pronounce, and it has numerous extra letters created by special accents over normal letters (a total of 40 characters). However, Czech is phonetically consistent (unlike English), and once you learn how a letter or sequence of letters is pronounced, it is consistently pronounced that way. For basic language learning, you can go to: http://www.locallingo.com/

PERSONAL TRAVEL
You are no doubt eager to explore Czech Republic. Please wait until you have arrived in Prague and have received your class schedule before you book any independent trips.

Waiting until classes have started will allow you to make your plans around the following factors:

• Academic deadlines for exams, papers and presentations. You do not want to book a once-in-a-lifetime trip only to discover that you have a major research paper due around that time.
• You will receive a cultural calendar of activities planned for all students upon your arrival. It would be a shame to book a trip that clashes with an activity that cannot be changed.
• The travel plans of your peers. One of the joys of studying abroad is the opportunity to build friendships through travel and shared experiences.

Do not plan travel that will cause you to miss classes; strict academic standards will be maintained on the programs. Your grade may be reduced by any unauthorized absence from class.

For safety purposes, you will be instructed by the International Programs staff to fill out a mandatory online independent travel form each time you plan on traveling outside of your study abroad location. More information will be provided to you in an email from IP-Info@fsu.edu prior to departure.

CLIMATE & PACKING
All airlines have different policies regarding the number, size, and weight of bags allowed on domestic and international flights. Fees for having too many bags or exceeding size and weight limits are steep, and also vary by airline. It is important that you determine the restriction on your particular airline before you pack. Please be aware that you will be responsible for carrying your own bags, packs, etc. Restrictions regarding carry-on baggage are different for each airline and sometimes vary depending on your originating, transferring and/or terminating airport. Also, requirements change based on current events. It is imperative that you check your specific requirements just prior to your departure and plan accordingly. Use the IP luggage tag you received to ensure your bag is marked in capital letters with your name, address, and final destination both on the inside and on the outside of the bag. It is recommended that you pack 1 or 2 outfits in your carry-on in case of flight delays/cancellations or lost luggage.

Plan to bring textbooks and other required course materials with you. You will receive information from the International Programs office when it is time to register for classes with details about textbooks. As a reminder, textbooks are not included in the program fee and will most likely need to be purchased prior to departure. Former students have used websites such as Chegg.com to rent textbooks for the duration of the program at a low cost. We recommend researching ways to access a textbook as an eBook (electronic book) through the FSU Bookstore, Chegg, Amazon, or other online sites. Keep in mind that not all textbooks are available as ebooks. You will not be able to receive mail during the program, so you will be unable to ship textbooks or other course materials to your study abroad location.

The weather in Prague averages about 55 degrees (low)/ 80 degrees (high) in June through August, however, for the last few years, temperatures have hit 90 degrees or higher during the program. Expect some very warm summer days (most places do not have air conditioning) and some cool ones as well. Expect some rainy days so bring a lightweight rain jacket.

It is advisable that you begin monitoring the weather in your destination a few days before your departure to help you pack appropriately and efficiently.
It is suggested that you bring “casual professional” clothing for class related visits to agencies, governmental offices, etc. Please note that shorts and/or halter tops are not permitted for these visits. Women should plan to bring casual slacks, skirts, jeans, blouses for these visits; men should bring slacks or jeans and shirts. If you want to dress up for a few of our dinners that’s okay, but there is no need for men to bring suits. Bring one or two pairs of very comfortable walking shoes. You will be doing lots of walking. Most of the streets are cobblestone so high heels are a nightmare! Flip flops won’t work very well either.

For updates on weather conditions, visit https://www.accuweather.com/en/world-weather.

You should not bring any valuable or sentimental items such as jewelry, expensive watches, expensive cameras, or keepsake items you would regret losing. You also don’t want to bring any electrical appliances such as hair dryers, heaters, etc. The electricity in many countries is twice as powerful as in the U.S. and will cause those items to burn out.

Reference the International Programs packing list for more packing tips!
MAIL
You will not be able to receive mail during the program. A number of post offices are open weekdays, 8 a.m. to 6 p.m. The main post office at Jindřišská 14 (near metro station Mustek and just off Wenceslas Square) is open 24 hours a day. The building itself is beautiful and worth the trip!

CELL PHONES & COMMUNICATION
The country code for the Czech Republic is 420. The area code for Prague is 02.

Staying connected to your family and friends while you are abroad is extremely important. Establish a communications plan prior to departure. Whether it’s setting up a Skype meeting every Sunday night, sending them messages over WhatsApp, or checking-in with them on social media, make sure you keep in touch!

Though it is not mandatory to use your cell phone abroad, consider one of the following options. **Do your research to see which option is the best fit for you:**

**Add an international plan through your current service provider.** This tends to be the most expensive option. Talk to your service provider for details. Each provider offers varying international plans.

**Purchase a sim card in-country for your current phone.** You will need to **unlock** your phone and make sure your phone is GSM-capable before departure. You can buy a prepaid SIM plan, either for phone calls only or for calls and data.

**Purchase an inexpensive phone with a local plan in-country and pay for more minutes/data as needed.** Local stores will sign you up with the carrier who is offering the best rates available at the time of your purchase.

**We strongly suggest that you do not buy a pay-as-you-go cell phone in the U.S. to take to Czech Republic.** Students who have done this in the past have frequently found the phones do not work. It is far cheaper and more efficient to buy the pay-as-you-go phone in Prague.

**Use Wi-Fi while the phone is in airplane mode.** Make sure to turn off roaming before you leave, just in case. Otherwise you might end up with a very large phone bill when you return to the U.S. Apps you can easily use while connected to Wi-Fi include Skype, FaceTime, Viber, and WhatsApp. If you have a smartphone, download these apps before you travel abroad so you will be able to activate the account.

If you have access to a landline phone, you can purchase a calling card to make international calls. We advise that you wait until you have arrived in Czech Republic to purchase a calling card because many of the ones in the States are costly. The calling cards are readily available at local corner shops.

**COMPUTERS**
If you have a laptop, you are encouraged to bring it. Some of your classes will require Canvas assignments. The classroom facilities may have wireless access points. Also, if you are using a local computer, the Czech keyboards will be a bit different from a U.S. keyboard, and that may take some getting used to before reaching a comfort zone. Writing papers, doing PowerPoint presentations and photo storage and display are all aided by having a laptop.

If you want to bring your laptop, we recommend doing the following:

- Check if your computer has a built-in transformer that is capable of handling the different voltages. You will need an adapter for the plug (i.e. from flat to round prongs).
- Please note that if you take a laptop with you, it is at your own risk. Check your homeowner’s insurance to make sure that it is covered when you are away from your primary residence. If not covered by your homeowner’s insurance, you may want to check into laptop insurance through [http://www.safeware.com/](http://www.safeware.com/), a worldwide insurance provider for all electronic devices (e.g. laptop, digital camera, iPod, etc.). They also have a provision for non-electronic personal property.
- Do NOT pack your laptop or laptop charger in your checked luggage.
EXPENSES
In estimating your financial needs while you are in Czech Republic, calculate the amount of money you will need for meals for the entire period of your stay; your transportation and lodging costs for any personal trips you will be taking on the weekends, and your personal entertainment and social activities costs.

- Students should budget approximately $18 per day for lunch and dinner, and $50-$200 per week spending money, depending on personal spending habits and personal travel plans.
- If you are planning to travel around Europe, you should expect to spend **at least** $70 per day.

CURRENCY
The unit of the Czech money is Ceska Koruna, or Crown, abbreviated KCZ or CZK. Notes come in denominations of 5000, 2000, 1000, 500, 200, 100, 50 and 20.

Exchange some dollars ($75-$100) for Crowns before you leave the U.S. Don’t exchange more than $100, you just need enough to get you to your study abroad location and to a bank abroad. Visit [http://www.xe.com/currencyconverter/](http://www.xe.com/currencyconverter/) for the current exchange rate.

BANKING
We recommend you set up online banking for your bank accounts prior to departure from the U.S. so you can monitor your account while overseas. The easiest way to access money abroad is with an ATM card. You can use a Debit Card at any ATM to withdraw cash whenever you need it though there will often be a withdrawal fee.

Bring or have access to at least one credit card in the event of an emergency. If you need to visit a doctor or hospital, you will likely have to pay prior to the service, and then submit an insurance claim afterward. Credit cards are also useful for everyday purchases and offer excellent exchange rates. **MasterCard and Visa are the most widely accepted credit cards overseas.** A credit card with “chip and pin” technology is recommended, as this is the standard abroad.

Before using an ATM or debit card overseas, we recommend the following:

- Contact your financial institution(s) before you leave the U.S. to make sure your ATM or debit card is activated for international use. You will also need to inform them of your dates/location abroad. If you fail to contact your financial institution(s), it is not unusual for credit card companies to “freeze” an account if suspicious or fraudulent activity is suspected.
- **Make sure your debit/ATM card is linked to a checking account, rather than to a savings account, so you will have access to your funds.**
- If you have a pin longer than 4 digits or based on letters, you may have trouble using it abroad. You will need to change your pin before departure.
- You should contact your financial institution for information regarding ATM transaction fees. You can limit the fees if your U.S. bank has a ‘sister’ bank in the host country and/or if you limit your withdrawals, though we do not advise keeping large sums of money on your person or stored in your residence, even if a safe is provided. If a safe is not provided, we encourage students to lock valuables in their suitcase when leaving the housing accommodation.
- Keep a record of all credit/debit/ATM card numbers and the phone numbers you would need to call, with area codes, if they are lost or stolen. Keep this record in a safe place separate from your cards, and you should provide a copy to family at home.

For those who receive financial aid, ensure that any student loans you have requested will be available for disbursement during the term you are abroad. Disbursement usually occurs after students have left the U.S., so make arrangements for your check to be deposited, if that is your chosen method of disbursement.
FLORIDA STATE UNIVERSITY requires certain immunizations prior to your registration for classes. All newly admitted degree-seeking students (freshman and transfer) and non-FSU students must complete the required Student Immunization Form. The form must be mailed or faxed directly to Florida State University Health Services, Health Compliance Office, 960 Learning Way, Tallahassee, FL 32306-4178, fax (850) 644-8958.

It is very important that you make yourself aware of specific requirements and health matters in your program location. The FSU Health and Wellness Center offers a travel clinic which provides immunizations. Additional information is available through the Centers for Disease Control and Prevention’s site: www.cdc.gov/travel/. Please note that some countries have specific requirements for inoculations based on past location(s) the traveler has visited. It is the student’s responsibility to ensure previous travel has not triggered additional requirements.

- A tetanus booster shot is suggested if you have not had one within the past 10 years.
- We highly recommend that you bring sufficient quantities of your prescription medication with you to last for the duration of your stay. Keep these in their original containers with copies of the prescriptions and place them in your carry-on luggage. Be sure to bring a copy of a legible prescription from your doctor and be aware that not all U.S. drugs are available elsewhere. In particular, Adderall and Concerta are not available in all countries. Don’t postpone discussing your prescription needs with your doctor. After discussing medications with your doctor, students will need to work with their insurance company to cover the vacation prescription. Students who experience difficulty in obtaining a vacation prescription should seek assistance from our office.

- If you wear glasses or contact lenses, take an extra pair and/or the prescription.
- Complete routine medical and dental care before you leave.

The CISI insurance provided is included in your program fee and the policy is available on our website: http://international.fsu.edu/Documents/HealthSafety/CISIInsurancePolicy.pdf. You will want to familiarize yourself with the coverage details.

ALCOHOL AWARENESS & ILLEGAL DRUGS
The legal age for the drinking of alcohol in Czech Republic is 18. This means that you will likely have the opportunity to buy and drink alcohol legally. It is in your interest to recognize that this right carries a great deal of responsibility. FSU International Programs has a strict code of conduct relating to the use of alcohol, violations of which will likely result in a judicial hearing with the possible sanction of being dismissed from the program. In short, know your limits and drink within moderation if you choose to do so, but not to excess.

Florida State University has a zero-tolerance policy regarding the possession, use, manufacture, production, sale, exchange or distribution of illegal drugs by students participating in FSU study abroad programs. Violation of this policy may result in immediate dismissal from the program and disciplinary action onsite or upon return to campus. International Programs’ policies follow either the U.S. law or local law, whichever is more stringent with regard to drug use. For complete information on student judicial processes, victim’s rights, and appeals see the Student Conduct Code at: http://dos.fsu.edu/srr/.
Policies & Safety

Rules, Policies & Procedures
Florida State degree-seeking, transient, and special students are bound by the rules, policies, and procedures set forth in the FSU General Bulletin and Student Handbook. It is your responsibility to familiarize yourself with these before you leave. You may locate the FSU General Bulletin online at http://registrar.fsu.edu/ and The Code of Student Conduct at https://dos.fsu.edu/srr/conduct-codes/student-conduct-codes. The Office of Student Rights and Responsibilities updates any changes to the Code of Student Conduct.

Safety & Security
Our highest priority is the welfare and security of our students, faculty, staff and facilities. We have emergency plans in place for each of our locations and work closely with our insurers and 24/7 emergency response providers to monitor and respond to all situations worldwide. It is our policy to follow guidance from the respective U.S. Embassies, U.S. State Department, as well as local officials and keep students apprised of any new information. For more information on IP’s security policies and procedures, please contact our Director of Risk and Emergency Management, Chris Carroll at 850.644.7823 or ccarroll@fsu.edu.

- Resources. Even though students are not on the main campus, they have access to many resources should they encounter issues while abroad. Program staff members are available to support students in a variety of ways, including connecting students with other professionals locally and/or on the main campus.
  - Victim Advocate Program. The University takes very seriously all types of victimization, including sexual violence, relationship violence, and domestic violence. Advocates are available and on-call 24 hours a day to provide confidential support services, even for students who are abroad. For more information on the Victim Advocate Program, visit http://victimadvocate.fsu.edu.
  - University Counseling Center. The Counseling Center is a welcoming and confidential place to discuss questions and concerns such as homesickness, struggles with relationships, sexual identity, cultural issues, and more. Visit https://counseling.fsu.edu/ for more information.
  - Center for Health Advocacy & Wellness. The Center for Health Advocacy & Wellness encourages students to make healthy lifestyle decisions that facilitate academic success and lead to life-long health and wellness. For more information, visit http://chaw.fsu.edu/.

- The U.S. State Department maintains a web site of information for Americans studying abroad, including current travel advisory warnings, at: http://studentsabroad.state.gov/.

- The Smart Traveler Enrollment Program (STEP) is a free service provided by the U.S. Government to U.S. citizens who are traveling to, or living in, a foreign country. STEP allows you to enter information about your upcoming trip abroad so that the Department of State can better assist you in an emergency. We strongly recommend you register here: https://step.state.gov/step/.

- Waivers. All IP participants will be given a Waiver of Liability via email. It must be signed and submitted to IP.

- Be aware that you are subject to the laws of the country in which you are traveling.

- Always carry a photocopy of the picture and signature pages of your passport with you. Keep another copy in your room separate from your passport. Leave one copy at home in the U.S. with your family or a relative.

- Use the buddy system—try to travel with friends as much as possible and always tell your roommates or friends where you are going and when you expect to return. Bystander intervention is a powerful opportunity and responsibility for those within our community.

- Valuables. Students should not take sentimental valuables on their program. Students should not leave cash, passports, or other items of value unattended in their rooms. If a locker or safe is provided, students are strongly encouraged to use it to store anything of value at all times. Students should plan regular visits to the cash machine rather than leaving large amounts of cash in their rooms. Students are responsible for ensuring their rooms are left secure at all times – do not prop open doors, do not leave doors and windows unlocked, do not give keys to anyone. If students notice others in the building leaving the main entrance door unsecured, they should notify the IP staff immediately, even if there are others living in the building who are not FSU program participants. Students are strongly encouraged to purchase insurance that will cover their belongings while abroad, whether a standard homeowners or renters policy. The International Programs insurance policy does not cover loss or theft of participants’ possessions.

- Pickpocketing. In most large cities throughout the world, pickpocketing is the most common crime and can happen anytime, anywhere! We caution you to always be aware of your surroundings. While traveling in some areas beware of beggars who try to distract you with papers, boxes, or excessive body movements. Coats and purses are often stolen in crowded areas. Keep them close to you and lock your pack zippers with a combo lock. Secure your valuables if you are traveling on an overnight (“sleeper”) train.

- Weapons. Students are strictly prohibited from keeping or using firearms, knives, weapons (including pellet, air guns, paintball guns or other dangerous articles or substances). Furthermore, mace and/or pepper spray may be illegal in the countries that you visit. It is your responsibility to know the laws regarding weapons in the host country if you intend to bring any item for self-defense.
ADDITIONAL RESOURCES
The more information you find out about the country beforehand, the better off you will be once you get there. Here is a list of a few web sites that may be helpful as you begin your information search.

http://www.tripadvisor.com (online travel guide)
http://www.railpass.com/ (Eurail pass information)
http://www.letsgo.com/ (on-line travel guide, check out the “HotLinks” button)
http://cnn.com/WEATHER/ (daily weather forecasts)
https://www.roughguides.com/ (travel guide)
https://nolesabroad.international.fsu.edu/ (FSU International Programs blog with articles from former program participants)

USEFUL APPS
Google Translate (instantly translates words, phrases, and web pages between English and over 100 other languages)
Dark Sky (With down-to-the-minute forecasts, you’ll know exactly when the rain will start or stop, right where you’re standing)
Mobile Passport (authorized by U.S. Government to get through customs upon your return to the U.S. Allows you to use the dedicated mobile passport line in 21 participating airports).

(Note: Florida State University is not responsible for the content of external internet sites.)

Connect with International Programs on social media
International Programs Facebook
International Programs Twitter
International Programs Instagram

TIPS FROM STUDENTS ON WHAT YOU SHOULD KNOW
• You will be walking a lot more in Prague then you do in Tallahassee
• There is a free time to explore Prague. Make sure to do some research on things to do in the city before you arrive in Prague.
• Multiple students wished they had learned a few basic phrases in Czech before arriving.
• You will visit several sensitive and holy locations for the Jewish faith, make sure you dress modestly.

Last updated 1/2019